

MINUTES
of the Regular Meeting
of the Concord Academy Petoskey
Board of Directors
Held at 2468 Atkins Road, Petoskey, MI 49770

May 16, 2024
5:30pm

Board Members present: Shawna Messing, Jennifer Mackenzie, Brittney Grzesiak,
and Rebeca Otto

Absent Board Member: Tennessee Davenport

LSSU Representatives: Lynn Methner

Staff: Business Manager, Laurie Coy

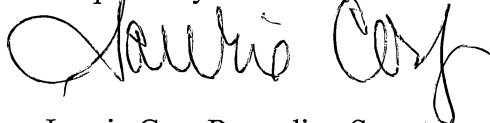
LEM: N/A

- I. Meeting called to order by Shawna Messing, Board of Director's President, at 5:34 pm.
- II. Roll Call was called: Tennessee Davenport-absent, Shawna Messing-present, Brittney Grzesiak-present, Rebeca Otto-present, and Jennifer Mackenzie-present
- III. Pledge of Allegiance
- IV. Concord Creed recited.
- V. Public Comment- There was no public comment.
- VI. Consent Calendar- Shawna Messing moved to approve the consent calendar which included the current agenda, the 4/18/24 board minutes and the monthly financials for April 2024. Second: Jennifer MacKenzie. Unanimous approval. 4-0 vote. Motion passed.
- VII. LSSU Representative- Lynn Methner briefly reviewed her field report. She mentioned that the Carter School Day in Lansing was a great success. She reminded the board that the ESP and Board Self Evaluations were due to LSSU on 5/31/24. All the paperwork for the two reappointments to the board are all turned in. Lynn briefly touched on the summer camps at LSSU and added that scholarships were available for these camps. She congratulated the MS and HS band on their achievements along with the student receiving the essay award. She hoped to see these accomplishments posted in the newspaper as it is good publicity.
- VIII. Directors Report- Executive Director, Kali McNamara- Kali was not in attendance. Her director's report was in the board packet.
- IX. Old Business-
 - a. Board Self Evaluation/ESP Evaluation – Shawna Messing reminded the board members that they need to complete the Board Self Evaluation and the ESP Evaluation as they are due the end of May.

- X. New Business-
- a. Approval of Advisory Committee- Laurie Coy explained that the advisory board was to recommend professional development for the staff to be implemented during the instructional hours of the school year. The staff will be serving on this committee, completing a needs assessment of professional development available before making a determination.
Rebeca Otto moved to approve the advisory committee for P.D. as presented by Mrs. Coy. Second: Brittney Grzesiak. Unanimous approval. 4-0 vote. Motion passed.
- XI Public Comment-Dave Patterson from Midwest Management Group was present as a potential ESP. He explained about his company and what he could offer us as an ESP while allowing us to keep our identity. They can provide payroll services along with business administration services, pupil accounting, busing/transportation, food service and help with starting up a pre-school. They are currently the ESP for Concord Boyne so the possibility of collaboration of services is a possibility.
Lisa Baker with AccessPoint, another potential ESP, was also in attendance. She too explained about her company and what they had to offer. AccessPoint is a payroll service providing Human Resources, payroll, benefits, and administration. They do not provide pupil accting, business management, advertising/web design or busing/transportation. Marketing could be outsourced.
- XII. Adjournment- Shawna Messing moved to adjourn. Second: Brittney Grzesiak. Unanimous approval. 4-0 vote. Motion passed.

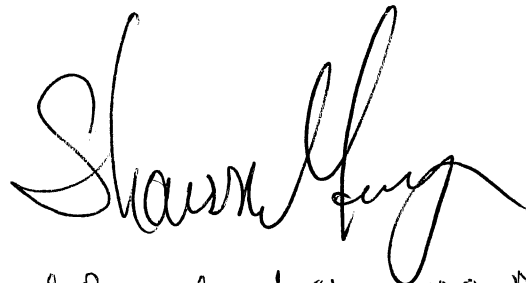
The meeting was adjourned at 6:18pm.

Respectfully submitted,



Laurie Coy, Recording Secretary

~~Brittney Grzesiak, Board Secretary~~



Board President, Shawna Messing